

**Te Roopu O Te Whanau Rangimarie**

**O Tamaki Makaurau**

**Annual General Meeting**

**19<sup>th</sup> November 2018**



**2017-2018**

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# TE WHANAU RANGIMARIE O TAMAKI MAKURAU



## NOTICE OF ANNUAL GENERAL MEETING 2018

Notice is hereby given that the Annual General Meeting of Te Roopu o Te Whanau Rangimarie o Tamaki Makaurau will be held at Te Roopu o Te Whanau Rangimarie Office, 2 Cameo Court Road, Mangere, Auckland on Monday 19th of November 2018 commencing at 11:00am.

<b>AGENDA</b>		
1	Karakia and whakataua	Yvonne Hinengaru Thompson- Rauwhero
2	Waiata	TWR staff
3	Apologies	
4	Previous minutes	Minutes from AGM 2016/2017
5	Matters arising	From previous AGM minutes 2016/2017
6	Chairs Report	
7	Managers Report	
8	Performance/Financial Report	
9	Appointment of auditor	To reappoint Integrity Audit as our auditor
10	General Business	
11	Karakia and whakawatea	

# **ANNUAL GENERAL MEETING MINUTES 2016 - 2017**

## **Te Whanau Rangimarie Annual General Meeting**

**2 Cameo Court Road, Mangere, Auckland**

**Monday 27 November 2017, 12.15pm**

### **Present:**

Hinengaru Rauwhero (Chair), Jim Rauwhero (Kaumatua), Aneta Rangirangi (GM), Kararaina Paul (Admin), Annetta Toto (Refuge House Coordinator), Jackie Clark (Aunties), Patience Stirling (Social Work Team Leader), Christine Williams (House Coordinator), Keryn McAlpine (Trustee), Matala Misimake-Ioane (Kaiawhina), Toni Potter (Trustee), Leah Garcia-Purves (Trustee), Rouruina Emile-Brown (Trustee) and Irirangi Mako (Trustee). Rima Williams (Programmes Manager - attended late).

### **1.Karakia**

Jim opened the AGM with a karakia followed by waiata whakaaria mai  
Hinengaru welcomed everyone with mihimihi.

### **2.Whakawhanaungatanga**

Pepeha by all followed by waiata tautoko Kiwi Tamaki

### **3.Apologies**

Louise Elia and Te Puawaitanga Matene.

*Accepted: Patience / Second Aneta*

*Carried*

### **4.Minutes of Annual General Meeting 2015 – 2016**

*Minutes from the AGM 2015 – 2016 were read by Aneta and accepted as accurate*

*Moved: Aneta / Second Patience*

*Carried*

### **5.Matters Arising from previous Annual General Meeting Minutes**

- a. Constitution amendment to be moved to later discussion.

## **6.Chairpersons Report**

Report was tabled and read by Hinengaru.

*The Chairpersons report was read and accepted.*

*Moved: Hine / Second Christine*

*Carried*

## **7.Managers' Report**

Report was tabled and read by Aneta.

*The Managers report was read and accepted.*

*Moved Aneta/ Second Irirangi*

*Carried*

## **8.Audited Performance / Financial Report**

*Audited Financials for the Trust for the Financial Year were tabled and read by Aneta.*

*Moved: Aneta/ Second Matala*

*Carried*

## **9.Confirm Auditor for 2017 – 2018**

*Integrity Audit was confirmed as the Auditor for the 2017 – 2018 Financial Year.*

*Moved: Aneta / Second Matala*

*Carried*

## **10.Amendment to the Constitution**

Aneta presented the amended constitution.

*The amended constitution is accepted in-principle subject to final alterations in the next Board Meeting.*

*Moved Irirangi / Second Aneta*

*Carried*

Action Points:

1. Aneta to facilitate the feedback process with staff and Board members.
2. Look at adding the Social Housing clause to the constitution. Rouruina will send clause to Aneta.

## **11. Board Nominations and election**

- Karen Vercoe has resigned due to personal and work commitments. Thank you Karen for all your contributions and hard work during your time served on the Board.
- Hinengaru Thompson-Rauwhero resigned from her role as Chairperson.
- 5 new candidates are being nominated, profiles have been tabled for 1 - 4:
  1. Rouruina Emile-Brown
    - a. Confirmed
  2. Toni Potter
    - a. Confirmed
  3. Keryn McAlpine
    - a. Confirmed
  4. Leah Garcia-Purves
    - a. Confirmed
  5. Kingi Martin
    - a. Did not attend, not confirmed as we have no information for Kingi and all Board positions are now fulfilled.

***Motion that the candidates Rouruina Emile-Brown, Toni Potter, Keryn McAlpine and Leah Garcia-Purves are confirmed as Trust Board members.***

***Moved: Irirangi / Second Hine***

6. Jim Rauwhero has been nominated as our kaumatua
  - a. Confirmed

***Motion to move that Jim Rauwehro is confirmed as our kaumatua.***

***Moved: Rima/ Second Patience***

## **12. General Business**

- Rima Williams introduced himself to all present.
- Jackie Clark from 'The Aunties' spoke about her role with the Aunties and the work she is doing in supporting Te Whanau Rangimarie with donations both monetary and non-monetary.
- Hine thanked all the staff and kaumatua for all their hard work. To the existing Board and new Board for taking time out to attend today and Louise for her input to the Board.

## **13. Karakia & Whakawatea**

Meeting closed with a karakia at 1.15pm

## CHAIRS REPORT



Kia manaakitia te whare tapu o te whare o Pootatau, tae noa ki a Kiingi Tuheitia Pootatau Te Wherowhero, te tua whitu e noho mai raa i te taumata o nga Kiingi me Te Arikinui nui tonu.

E nga mate huhua o nga iwi whanau, moe mai, okioki atu i te hui hunga i te kahurangi, te hunga wairua, ki te hunga wairua, te hunga ora, ki te whai ao, ki te ao marama, tihei mauri ora.

Nau mai, haere mai, ki te rua mano o tekau ma waru.

Ko te tino rangatiratanga me te mana motuhake, kia pumau tonu ki te kotahitanga, te maungarongo, me te rangimarie.

Welcome, welcome, welcome!!

As another year comes to a close it is with pleasure that this report reflects the 24<sup>th</sup> Annual General Meeting of Te Whanau Rangimarie.

Before moving on however, I must acknowledge the sad loss of my dear whanaunga and Te Whanau Rangimarie kaumatua, Jim Rauwhero and the sad losses

of TWR whanau whanui and friends, to all the whanau pani and whanaunga who have lost treasured members of their whanau, our sincere prayers and thoughts are with you. Moe mai ra, haere atu ra, moe mai koutou.

I would also like to acknowledge our fellow Board members, thank you for your support, input, and patience as we work towards using our strengths together to support the Trust.

To the General Manager, Aneta Rangirangi and all staff members for your on-going commitment and dedication in carrying out the varying roles of responsibility and high performance standards, these have been invaluable and are truly appreciated.

In regard to the Trust, I would like to report that we are on track and many items have been struck off our 'to do list' including the updating of our Constitution to better align to the mahi the Trust is providing, looking into further opportunities to provide more transitional housing services and looking ways to improve all current services.

There have been significant changes as the environment and sector continues to grow, we have been faced with many new changes and challenges which have required

considerable work to ensure we continue to adapt, ensuring that these new initiatives support the Trust vision, therefore retaining our autonomy and tikanga.

I encourage you to read our unqualified audited financial report, which highlights our service performance and also our financial position.

We continue to work through reviewing and improving internal and external policies, procedures and structures from the front line

through to the governance level in an effort to ensure all services are robust and once again align to the trust vision “working together for the safety and well-being of tamariki and whanau”.

No reira paimarire



Naaku noa

Yvonne Hinengaru Thompson-Rauwhero  
Chairperson



# MANAGERS REPORT



## Acknowledgements

Firstly, I would like echo our Chairs report and acknowledge the passing of our kaumatua, Jim Rauwhero, such a humble man with a big heart and very inspirational in many ways.

I also acknowledge the passing of all our loved ones, you will all be forever cherished and remembered, nga mihi aroha kia koutou me tou whānau. hoki.

Acknowledgements are also made to our team for all the hard work each and every one contributes towards serving individuals and families and for your patience and understanding as we work through the organisational culture change to enable us to keep moving forward.

I would also like to acknowledge our Board both past and present for all your contributions, dedication and support. Over the past year; you have all provided invaluable assets, both tangible and intangible, that support the Trust vision.

Acknowledgements are also made to the children, people and families we serve both

past and present for choosing us as your preferred provider.

To all those who have donated to our services to name a few Rotary Club of Newmarket, Shine, Kiwi Harvest, Auckland City Mission and all others who have contributed to our services donating food, furniture and appliances, first aid kits and free event tickets.

Special acknowledgements are made to Miakira Pau for all your support with E Tu Whanau projects and the partnerships the Trust has made through these projects.



Jackie Clark and the Aunties, your support to the trust has been phenomenal, you have supported with groceries, furniture, outings, play equipment, linking to supports and so much for families and the Trust. The Trust and the families we work with are so grateful for all your support.



## Vision

Over the past year we have continued to work towards improving services, ensuring the aspirations of tamariki, tangata and whanau are at the forefront of our mahi, while improving safety and wellbeing and strengthening whanau aspirations.

Keeping a clear focus on our Trust vision has proved to be a successful formula for the Trust over the last year.

*“Me mahi whakakotahi, mo te ora, me whakaruruhau, o te whanau”*  
*“Working together, for the safety and wellbeing of all people”*

Our vision serves as a reminder of why Te Whanau Rangimarie exists and ensuring we focus services on the needs of the people to improve lives overall.

## People

The greatest resource TWR has is our people. The Trust will succeed on the skills and attitude of those working with our team. Therefore, it makes good sense to invest in our people, to give them the tools to be the best they can be.

We have continued to make a concerted effort to grow the people skills of our team so each individual can communicate freely and effectively, collaborate to find solutions to challenges and bring the ability to

motivate and inspire those they work with every day.

Feedback has been received from staff and external supervisors highlighting the growth in understanding the sector better from an educational point of view and through the many networking and professional development opportunities provided.

With this in mind, we are working towards ensuring we have a highly skilled team to deliver the best service.



L-R: Aneta, Patience, Rima, Christine, Annetta, Matala, Vaitoelau, Lupe and Kararaina. (TWR staff)

## Economic - Housing

We have served **51** adults and **43** children (35 families) that were homeless by providing them with emergency transitional housing in our communal houses. We have added 1 extra house to our stock for transitional housing with a further 3 in the pipeline being added, allowing us to support a further 4-5 families at one time.

**36%**social housing

**6%**private rental

**28%** whanau / friends

#### Case study

*“My family and I came here nearly six months ago. In our stay we have attended and completed a parenting and financial course. I have learnt to be a better mum and found out things about myself and my partner that we didn’t think we were capable of (good things). Te Whanau Rangimarie helped us achieve some of our goals. Chrissy also helped so much, in a way she became a second mum. Always so encouraging and was always there when we needed someone to talk to. I can definitely say my family and I have never felt so comfortable and at ease while staying here. If it wasn’t for Rangimarie my family and I would not have had a proper roof over my kids and I know my daughter considered Chrissy as an aunty and Rangimarie as home. We could never be so grateful for Rangimarie and all that you have done for our family and I. You have all given me that push and the strive I need. Thank you so much again from the bottom of our hearts. I promise to keep in contact. God bless you all. Much love K, A and children. ”. (AP & FL)*

14 adults and 17 children (14 families) were supported through our Women’s Refuge. Families were provided a safe haven and also supported with safety services including

safety plan and programme. Majority of families moved with whanau/friends for extra support on their journey to healing. Another contributor to families moving with whanau/friends was lack of finances to support housing related costs in private rentals and lack of housing options available.

**57%** social housing

**7%** private rental

**21%** whanau/friends

#### Case study

*“MT came in due to multiple family violence incidences. MT completed the Wahine Awhina Women’s Safety and Building Awesome Whanau Parenting Programmes. Safety plan was put in place, supported into social housing and started employment with the local cafe. MT is looking to start her own catering service and is well on her way to achieving this. MT stated: I loved it here helped me out so much. There is nothing else to say but thank you. I had great relationships with staff and gonna miss them so much”. (MT)*

#### Social

**77** individuals were supported with medium to long term social work intervention services including needs assessment, planning and advocacy with

**253** being supported with needs

assessments to help identify issues. Of the 330 referrals for social support 140 were received via our Nga Pou Tuarongo collaboration. Nga Pou Tuarongo was our collaboration with Te Whare Ruruahu and Barnardos, before commencing this mahi, lengthy discussions with the trio organisations and state agencies such as Police and Justice were held to get this project off the ground, eventually, we commenced this mahi in August 2017 working towards holistic whanau approaches for whanau who have come to the attention of Counties Police for family violence.

**140** families were served through the collaboration. **90%** engaged with TWR being involved in **76%** of those initial engagements. **43** whanau moved into intensive support with the Trust, with **7** completing Building Awesome Whanau and **8** completing Wahine Awhina. **2** engaged in counselling and **23** tamariki from these whanau completed He Taonga te Mokopuna.

Unfortunately, we did not have the staffing capacity to continue in this space and ended the collaboration in March 2018, continuing with the same mahi internally.



*“Whakawhanaungatanga is used for initial intervention including ko wai au? (who am I?), this is used to build rapport.*

*Child centred holistic plans are discussed and put in place, working towards their moemoea (dream) and identifying presenting issues”.*

#### **Education – Programmes**

**34** children and rangatahi were supported with He Taonga Te Mokopuna children’s safety programme. **100%** of these children completed safety planning and **80%** completed the safety programme.



**53** women accessed Wahine Awhina safety services and **182** men accessed Houhou te Rangimarie non violence programme as both non-mandated self referrals and mandated referrals through the Court and Probation, majority were supported with needs assessment, safety planning and safety and non violence programmes.

**71** adults enrolled in the Building Awesome Whanau parenting programme with **56** starting **15** partially completing and **41** completing the programme, **79%** engagement. The Building Awesome Whanau Programme is a new initiative and replaced our Tupuranga o te Whanau programme, the change was part of our new initiatives as a result of feedback from users stating that the 10 week course is too long. The new course is 6 weeks and covers the same topics and resources are provided via the *Parenting Place*.

**10** adults completed financial literacy through our collaboration with Vaka Tautua. Vaka Tautua worker Jess came in once a week to run sessions with our whanau. Unfortunately, Jess took on an extra role with Vaka Tautua and was unable to

continue the service after completing the 10 adults. We are looking to find further partners for collaboration as financial literacy is a high need for many of our whanau.

#### *Case studies feedback*

*“I learnt strategies on how to deal with my babies (kids) in a nice way. Letting them have a say and feel the love from me. I have learnt a lot from this course, how to tone down and come down to my kids level. In our family now, we are showing the love more. I have learnt to tone down and be a lot more understanding when my babies are talking, i’m not yelling as much and i’m not hitting then anymore and not getting angry that much anymore and it is a nice and good feeling. Everything on this course was and is useful. I have got nothing bad to say. I have learnt so much and real happy I came every week. This course has covered everything and even more that I needed to know. I have come a long way and learnt so much, i’m happy I came and didn’t gap and stayed and now i’m finished. Thank you so much for not giving up on me Te Whanau Rangimarie, big ups to the ones that came up with the toolbox for mums and dads like me, this course is a big help. I love everything about what I have learnt, it will stay with me. I am a better mum now loving every moment of it. Thank you again.” (MD)*

*“Because this is the first time I have attended a programme of this nature, I can't honestly offer any suggestion, but know this, if I had known of these programmes earlier and the value of them, I would have attended years ago. Great programme from a fathers perspective.*

*Programme content is great, class and open conversation makes it very addictive which is also great. Facilitator covers all from a realistic perspective on all counts.”*  
(FM)

*“The programme has helped me think about what kind of behaviour I can improve on. This programme has helped me stop drinking and making wise choices in life and the future.*

*It's a place where you want to be after having a stressful day at work and home.”*  
(TK)

*“The programme has helped me dealing with issues in my family. I have learnt new things like Core Beliefs that influence the choices I make whether good or bad.*

*I enjoyed the programme. The facilitator uses some Tongan concepts that relates to me. He makes the programme simple and fun.”* (VV)

*“The programme helped me to understand how my behaviour affected my ex-partner and children. The programme is set up well and it's very open with a safe feeling. You can openly discuss issues or matters and*

*not be judged but helped with ideas and suggestions.*

*The programme was run well.”* (BM)

Education courses improve knowledge, skills, ability, safety and thinking and are aligned to TWR vision.

## **Financials**

As at 30 June 2018 our bank balance stood at \$358,362.00. The Trust made a profit of \$221,357, an increase of \$148,195.00 based on previous year's profit of \$73,162.00. This was mainly due to cut backs on spending due to the uncertainty of funding moving forward.

A breakdown of financials for the year 2017/2018 can be found within the financial/performance report following the management report.

In concluding, I look forward to seeing the continued growth across TWR as we work on continuous improvement and development throughout the Trust. Enabling and strengthening aspirations so people are able to be the best they can be and revising internal processes to ensure we work towards our strategic aims and never forget our vision. Nga mihinui ki a koutou.

Kia tau te rangimarie



Aneta Rangirangi

General Manager